

Cabinet

Monday 11 December 2017 at 6.00 pm
Board Rooms 3, 4 & 5 - Brent Civic Centre

Membership:

Lead Member Councillors:

Portfolio

Butt (Chair)	Leader of the Council
McLennan (Vice-Chair)	Deputy Leader
Farah	Lead Member for Housing and Welfare Reform
Hirani	Lead Member for Community Wellbeing
Miller	Lead Member for Stronger Communities
M Patel	Lead Member for Children and Young People
Southwood	Lead Member for Environment
Tatler	Lead Member for Regeneration, Growth, Employment and Skills

For further information contact: Thomas Cattermole, Head of Executive and Member Services: 020 8937 5446; thomas.cattermole@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit: **democracy.brent.gov.uk**

The press and public are welcome to attend this meeting

Notes for Members - Declarations of Interest:

If a Member is aware they have a Disclosable Pecuniary Interest* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest** in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also a Prejudicial Interest (i.e. it affects a financial position or relates to determining of any approval, consent, licence, permission, or registration) then (unless an exception at 14(2) of the Members Code applies), after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

***Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

****Personal Interests:**

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party of trade union).

(b) The interests a of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the electoral ward affected by the decision, the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who employs or has appointed any of these or in whom they have a beneficial interest in a class of securities exceeding the nominal value of £25,000, or any firm in which they are a partner, or any company of which they are a director
- any body of a type described in (a) above.

Agenda

Introductions, if appropriate.

Item	Page
------	------

1	Apologies for Absence	
----------	------------------------------	--

2	Declarations of Interest	
----------	---------------------------------	--

Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary, personal or prejudicial interests in the items on this agenda and to specify the item(s) to which they relate.

3	Minutes of the Previous Meeting	1 - 12
----------	--	--------

To approve the minutes of the previous meeting held on 13 November 2017 as a correct record.

4	Matters Arising (if any)	
----------	---------------------------------	--

To consider any matters arising from the minutes of the previous meeting.

5	Petitions (if any)	
----------	---------------------------	--

To discuss any petitions from members of the public, in accordance with Standing Order 66.

Chief Executive's reports

6	Performance Report, Q2 (July - Sept.) 2017/18	13 - 48
----------	--	---------

The purpose of this report is to provide Cabinet with a corporate overview of performance information linked to the Brent 2020 and Borough Plan priorities, to support informed decision-making and to manage performance effectively.

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)

Contact Officer: Irene Bremang, Head of Performance & Improvement
Tel: 020 8937 1822
irene.bremang@brent.gov.uk

This paper sets out the proposal to enter into a four year Services Agreement between the Council and First Wave Housing Ltd, which requires Cabinet consent.

Ward Affected:
All Wards

Lead Member: Lead Member for Housing and Welfare Reform (Councillor Harbi Farah)
Contact Officer: Peter Gadsdon, Director, Performance, Policy and Partnerships
Tel: 020 8937 1400
peter.gadsdon@brent.gov.uk

Resources reports

8 **Budget Strategy and Financing Update**

53 - 74

The purpose of this report is to set out the Council's budget proposals for 2018/19. It therefore includes other key activities in relation to setting the 2018/19 budget, including dealing with any surplus on the Council's collection fund and the updating the position on the proposed London business rates pilot pool. It also provides a general update on the overall financial position, including an assessment of the Chancellor of the Exchequer's Autumn Budget of 22 November 2017.

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)
Contact Officer: Conrad Hall, Ravinder Jassar, Chief Finance Officer, Head of Finance
Tel: 020 8937 6528, conrad.hall@brent.gov.uk, ravinder.jassar@brent.gov.uk

9 **Shared Registration and Nationality Service with Barnet**

75 - 82

Brent has been providing Barnet's Registration and Nationality Service under the terms of an Inter Authority Agreement (IAA) since 22nd April 2014. The IAA is for an initial term of five years, with an option to extend for a further 2 years subject to agreement by both parties. The IAA also provides an opportunity for both parties to review the arrangement after 3.5 years of operation and to determine whether the arrangement should continue. In the event that either party wished to cease the arrangement, at least six months' prior notice would be required. Accordingly, both parties agreed to jointly review the IAA during 2016/17 to determine whether it should continue and if so, to identify and agree changes to the IAA.

Ward Affected:
All Wards

Lead Member: Lead Member for Stronger Communities (Councillor Tom Miller)
Contact Officer: Margaret Read, Director of Brent Customer Services

Community Well-being reports

10 Acquisition of land at 136 Honeypot Lane 83 - 92

The NAIL Programme is a strategic Council project to deliver new accommodation options for people with high care and support needs, including Extra Care housing. This report is to secure urgent Cabinet approval for the acquisition of land at 136 Honeypot Lane as a site for NAIL Extra Care housing.

Ward Affected:
Queensbury

Lead Member: Lead Member for Community Wellbeing (Councillor Krupesh Hirani)
Contact Officer: Jenny Beasley, Senior Commissioning Manager
Tel: 020 8937 1443
jenny.beasley@brent.gov.uk

11 London Housing Strategy – Consultation Response 93 - 114

This report advises Cabinet of the Council's response to the Mayor's draft London Housing Strategy. Reporting deadlines and the deadline of 7 December for submission of responses mean that it has not been possible to present a report to Cabinet prior to this meeting. However given the importance of the London Housing Strategy in driving future housing policy in London and the need for the Council's own strategies to demonstrate general conformity with it, it is important that Cabinet should be aware of the draft proposals and the issues identified in the response.

Ward Affected:
All Wards

Lead Member: Lead Member for Housing and Welfare Reform (Councillor Harbi Farah)
Contact Officer: Hakeem Osinaike, Operational Director Housing
Tel: 020 8937 2023
Hakeem.Osinaike@brent.gov.uk

12 Authority to Award a Contract for a Mental Health Supported Living Scheme 115 - 136

In accordance with Contract Standing Order 88, this report seeks Cabinet authority to award a care and support contract for a Mental Health Supported Living Scheme at 115 Pound Lane.

Ward Affected:
All Wards

Lead Member: Lead Member for Community Wellbeing (Councillor Krupesh Hirani)
Contact Officer: Edwin Mensah, Contracts Officer
Tel: 020 8937 4132

13 Authority To Award Contracts For Care and Support for Learning Disability Supported Living Accommodation 137 - 154

This report requests authority to award 2 contracts each for a period of 3+1+1 years as required by Contract Standing Order No 88. These contracts are for care and support services within supported living accommodation at 7 Kinch Grove and 63 Manor Drive and 54 Beechcroft Gardens.

Ward Affected:
All Wards

Lead Member: Lead Member for Community Wellbeing (Councillor Krupesh Hirani)
Contact Officer: Jenny Beasley, Senior Commissioning Manager
Tel: 020 8937 1443
jenny.beasley@brent.gov.uk

Regeneration and Environment reports

14 Authority to Award Contract for CCTV Supplies and Services 155 - 162

This report requests authority to award contracts as required by Contract Standing Order No 88. This report summarises the process undertaken in tendering this contract and, following the completion of the evaluation of the tenders, recommends to whom the contract should be awarded.

Ward Affected:
All Wards

Lead Member: Lead Member for Stronger Communities (Councillor Tom Miller)
Contact Officer: Karina Wane, Head of Community Protection
Tel: 020 8937 5067
Karina.Wane@brent.gov.uk

15 Parking Services Contract 163 - 180

This report sets out options and identifies a preferred option for the future procurement of the Council's Parking Services Contract. Parking is a high profile service with key objectives to ensure adequate parking spaces on-street for residents, businesses and visitors, to reduce congestion and improve road safety, and support sustainable environmental objectives.

Ward Affected:
All Wards

Lead Member: Lead Member for Environment (Councillor Eleanor Southwood)
Contact Officer: Gavin F Moore, Head of Parking and Lighting
Tel: 020 8937 2979
gavin.f.moore@brent.gov.uk

16 Authority to Award Contract for Arboricultural Services

181 - 190

This report requests authority to award a contract as required by Contract Standing Order No 88. This report summarises the process undertaken in tendering this contract and, following the completion of the evaluation of the tenders, recommends to whom the contract should be awarded.

Ward Affected:
All Wards

Lead Member: Lead Member for Environment
(Councillor Eleanor Southwood)
Contact Officer: Gavin F Moore, Head of
Parking and Lighting
Tel: 020 8937 2979
gavin.f.moore@brent.gov.uk

17 Tree Management Policy

191 - 222

The revised Tree Management Policy has been developed to consider the benefits and importance of maintaining the borough's trees. It aims to raise the profile, value and appreciation of trees in the borough, to improve understanding of tree issues, manage expectations and to meet the challenge of adapting to climate change in the coming decades.

Ward Affected:
All Wards

Lead Member: Lead Member for Environment
(Councillor Eleanor Southwood)
Contact Officer: Gavin F Moore, Head of
Parking and Lighting
Tel: 020 8937 2979
gavin.f.moore@brent.gov.uk

18 Quietway – Phase 2: Wembley Park to Harrow Weald

223 - 240

This report introduces the proposed phase 2 Quietway cycle route from Wembley Park to Harrow Weald. This includes two spurs: one to Wembley Central station; and the second along Churchill Avenue to Kenton Road. The programme is at an early stage with only an indicative route, passing through the central and northern parts of the borough.

Ward Affected:
Kenton;
Northwick Park;
Preston;
Wembley
Central

Lead Member: Lead Member for Environment
(Councillor Eleanor Southwood)
Contact Officer: Rachel Best, Transportation
Planning Manager
Tel: 020 8937 5289
rachel.best@brent.gov.uk

19 Decision to delegate authority for the award of contracts for three named schemes within the South Kilburn Regeneration Programme

241 - 318

This report seeks approval to authorise the Strategic Director of Regeneration and Environment to appoint multi-disciplinary design teams

and a developer partner for the named sites within the South Kilburn Regeneration Programme in order to speed up the design process and also the delivery process. This will help to ensure that the programme timescales as envisaged and as communicated can be achieved.

Ward Affected:
Kilburn

Lead Member: Lead Member for Regeneration, Growth, Employment and Skills (Councillor Shama Tatler)

Contact Officer: Marie Frederick, Senior Project Manager, Estate Regeneration
Tel: 020 8937 1621;
Marie.Frederick@brent.gov.uk

20 Reference of item considered by Scrutiny Committees (if any)

To consider any reference reports from any of the Council's three Scrutiny Committees.

21 Exclusion of Press and Public

The following items are not for publication as they relate to the following category of exempt information as specified under Part 1, Schedule 12A of the Local Government Act 1972, namely Paragraph 3 “*Information relating to the financial or business affairs of any particular person (including the authority holding that information)*”:

- Agenda Item 10
 - Acquisition of land at 136 Honeypt Lane – **Appendices 1 & 2**
- Agenda Item 13
 - Authority To Award Contracts For Care and Support for Learning Disability Supported Living Accommodation – **Appendix 1**
- Agenda Item 14
 - Authority to Award Contract for CCTV Supplies and Services – **Appendix 1**
- Agenda Item 16
 - Authority to Award Contract for Arboricultural Services – **Appendix 1**

22 Any Other Urgent Business

Notice of items to be raised under this heading must be given in writing to the Head of Executive and Member Services or his representative before the meeting. Any decisions taken urgently under this heading must comply with the provisions outlined in paragraphs 12 and 39 of the Council's Access to Information Rules (part 2 of the Constitution)."

Date of the next meeting: Monday 15 January 2018



Please remember to set your mobile phone to silent during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public.